

Faith Evangelical Lutheran Church
Waconia, Minnesota
Church Council Meeting Minutes
Tuesday July 21, 2009

Mission: To learn, serve and share the Gospel by growing in our relationship with Jesus Christ, one another and those beyond our walls.

Vision: We will fulfill our mission through:

- *Unyielding faith in Jesus Christ*
- *Strong ministries that engage our members*
- *Active participation in our church and greater community*

CALL TO ORDER

Dawn Genz called the meeting to order at 7:30 p.m.

Council Members	Present	Absent
Dawn Genz, Outgoing President	X	
John Roebke, New President	X	
Mike Haugsby, Vice President	X	
Marcia Willmsen, Secretary	X	
Chuck Dueber, Treasurer	X	
Dan Pannier, Life, Growth, Mission		X
Tom Kurtz, Building & Maintenance	X	
Cindy Roelefs, Faith Formation		X
Keith Sjodin, Stewardship		X
Brian Everett, Worship & Music		X
Chuck Stevenson, Social Outreach		X
Ann Marie Powers, Youth Representative		X
Austin Stole, Youth Representative		X
Whitney Vacek, Youth Representative	X	
Jason Okryznski – Assoc. Pastor		X
Dale Peterson – Sr. Pastor		X

Devotions – Mike Haugsby led us in devotions and then asked each of us to share why each of us made the decision to accept the council position and what we hope to achieve during our years of service.

Prior Month Council Minutes: The minutes from the June 17, 2009 council meeting were approved via e-mail. The minutes will be forwarded to Jean Krukowski to be posted.

New Council Member Officers Approval:

A motion was made by Tom Kurtz to approve the following council members into office to serve from July 2009 through June 2010. Second – Chuck Dueber. A majority vote of approval was reached with Pastor Dale’s vote received via proxy.

John Roebke	Officer - President
Mike Haugsby	Officer - Vice President
Marcia Willmsen	Officer - Secretary
Chuck Dueber	Officer - Treasurer

Reports:

Pastors Report: Pastor Dale and Pastor Jason were both at the Youth Gathering Event in New Orleans. A Staff report or Pastors report was not given at the council meeting.

Youth Rep Report: Whitney Vacek gave a report on current activities for Youth. There are 31 Youth and 6 adults, including Pastor Dale and Pastor Jason, representing Faith Lutheran Church at the National Youth Gathering held in New Orleans from July 20th – 28th. There will be twenty tenth grade students and three adult chaperones from Faith, traveling to the Boundary Waters Canoe area for a week of canoeing and spiritual discovery lead by the Wilderness Canoe Base. Wilderness Canoe Base is part of Camp Wapo.

Capital Campaign Report: Dawn Genz – We have surpassed our goal of \$750,000.00 in pledges toward our capital campaign. Currently, we have received 282 pledges for a total of \$930,809.00. There are 200 pledges still to be received. The purpose of the capital campaign was strictly for debt reduction. Council’s goal is for Staff and Campaign Members to keep diligent records so that we can easily know the status of the campaign regarding money pledged that is outstanding and money pledged that has been received. The council would like to receive quarterly updates of the status of the campaign from the Campaign Committee and Mike C, possibly on “off” months of Feb, May, Aug and Nov. Dawn will invite a representative from the Capital Campaign committee to the August Council meeting to give an update of the current status and to help prepare a presentation of the campaign status to the congregation in the fall. Thank you letters will be sent those members that have pledged. A reminder letter will also be sent to those that have not yet replied.

Financial Report – Chuck Dueber

The Treasurer’s report as of June 30, 2009:

General Fund Balance as of 6/30/09 - \$8,820.33

Building Fund Balance as of 6/30/09 - \$37,641.62

General Fund YTD Receipts as of 6/30/09 - \$37,641.62

General Fund YTD Budget Receipts as of 6/30/09 - \$338,288.24

The YTD expenses are \$19,565.00 less than budget.

Financial Report – continued...

There were expenditures made which were beyond Faith's accounting guidelines. They were:

ELCA Youth Gathering DLC \$6,005.00

Youth Gathering - \$1,900.00

Youth Gathering Hotel - \$7,442.55

The budget for the Youth Gathering was approximately \$38,000.00. We would like to have a recap of receipts and expenditures for the Youth Gathering so that we can balance the trip expenses. **Action Item: Marcia W. will talk to Mike C. for information as to receipts and expenditures made regarding the Youth Gathering trip.**

The Treasurer/Finance Committee will put a procedure in place, going forward, to keep track of revenues and expenses for items such as Youth trips. The concern is that we have a paper trail of all income and expenses, proper documentation, in the event of an audit. An Accounting Policy review was done in 2004 by the Roebke and Bratsch Accounting Firm. **Action Item: Chuck will bring the accounting policy review information to the Finance Committee and will make the recommendation to the council members during the August meeting to approve and implement the policy.**

Building Mortgage – 5 year ARM on a 25 yr amortization schedule. The mortgage is due to reset the interest rate on 12/31/09. Brian Ebert has initiated the paperwork to reset the rate to 5.87%, which would reduce our payments to \$13,355.00. **Action Item: The Finance Committee will meet and will make a formal presentation to council to make a motion to re-amortize or reset the existing mortgage to 5.875. The proposal might be to re-amortize to reduce the monthly payments, but if the cash flow is there, we would still make larger payments to reduce the mortgage, which we have done in the past.**

Finance Committee: Brian Ebert and Chuck Dueber would like Mike C to be Chairman of Finance Committee. The reason is because Mike C works with money items everyday and would be able to easily put together a monthly agenda. This would fall in place with the goal of having all committees led by Staff. Sue Thompson and Doug Krukowski would be good people to also help with the Finance Committee.

Youth & Family Minister Position – Dawn Genz – We are continuing to seek candidates for the Youth and Family Minister Position. Until we hire someone, we have the option of contracting with Sue Megrund who owns and operates a service call Intraserve. Sue would be available to work 20 hours per week starting in mid August. The monthly fee is \$2900 – all inclusive. This amount is within our budget. Sue was our Interim Youth and Family Minister after Leisha Tays resigned. Marcia Willmsen made a motion to enter into a monthly contract with Intraserve to hire Sue Megrund as Interim Youth and Family Minister. Mike Haugsby – seconded. Voted and approved.

Kallie Stroh – Exit Interview: Brian Everett did the exit interview with Kallie Stroh. Marit Rinke, of the Youth & Family Ministry was also present. **Action Item: Brian will give council members an update of the exit interview during our August Council Meeting. Marcia Willmsen will invite Marit Rinke to join our meeting.**

Youth & Family Minister Position – continued...

Discussion – Council Members:

We discussed the possible opportunity to hire a 3rd Pastor. Our budget would not allow both a 3rd Pastor and a Youth Minister. It was decided this should be discussed with Pastor Dale at another time if necessary. Dan Carlson's position will end December 31, 2009.

The question was made as whether there are Job descriptions for staff positions. Brian Everett and Patti Lund have created job descriptions, which included goals for each staff person, and review processes. The first meeting of the year was to set goals for each staff person and then hold periodic meetings to review the progress of meeting the goals that were set. This is a work in progress. **Action Item: Mike H. will get information together regarding staff job descriptions, etc, to provide to council at a future meeting.**

Succession planning – we will need to begin looking for council replacements focusing on the Executive positions for 2010/2011.

Future Council Meeting Agenda: the agenda for future meetings will be set by the Executive Committee.

Ministry Calendars: the calendar for Ministry Moment, Newsletter and Ministry Booth is attached. The calendar is updated and all council members will be accountable for their items including: Ministry Moment (1st Sunday of the month), Newsletter (article due by the 15th of the prior month), Ministry Booth (booth in gathering space between Sunday worship services).

Time and Talents Booklet – please review the rough draft of the booklet which was given to all Council members in July. This will also be discussed at the Stewardship Ministry meeting.

Action Item: All council members to review booklet and give feedback to Mike Haugsby or Marcia Willmanse and we will route to Susie Watts, Faith's Volunteer Coordinator.

Devotions for August meeting will be lead by Chuck Dueber.

Next meeting August 18, 2009 at 6:30 pm.

Meeting adjourned at 8:15.