

Children and Family Minister

April 2008

A. Job Description: Children and Family Minister, pre-school – 5th grade

B. Salary:

C. Position Description: To oversee and coordinate the Faith Formation Ministry for Faith Lutheran's pre-school through 5th grade children and their families, including but not limited to:

1. Sunday School
2. Vacation Bible School and Summer Day Camps
3. Bible Camp
4. After School Programs
5. Related budgets
6. Attend and lead regularly scheduled Faith Formation Ministry Area meetings.
7. Communicate effectively with the congregation through various channels (website, email, newsletter, worship bulletins, post cards, letters and verbally)

D. Time Required: 40 hours per week

E. Reports to: Senior Pastor

F. Qualifications:

1. Minimum of a B.A. or equivalent
2. Related experience in a church setting preferred
3. Background in education preferred
4. Strong personal faith in Jesus Christ and a willingness to commit to Faith Lutheran's mission statement, *"to learn, serve and share the gospel of Jesus Christ."*

G. Skills and Abilities Desired:

1. Ability to work with a diversity of people.
2. Honest, caring and outgoing.
3. Good organizational skills.
4. Self starter and self motivated.
5. Good team player, willing to work in a collaborative manner with staff and volunteers.
6. Able to recruit, train and motivate volunteers.
7. Good communication skills. (one-to-one and with groups)
8. Have a passion for children to learn about Jesus, grow in their faith and share their faith with others.

H. Other Duties: Work in partnership with the pastors, Youth and Family Minister, support staff, children's choirs' directors and the Faith Formation Ministry Area to provide for the faith formation and Christian education of our church's children.